

Bursar's Office

Auto-Payment by Credit Card or Checking/Savings Account

(Please print)

Student's Name _____ Student's I.D. Number _____

Student's Address _____

Account/Card Holder's Name _____

Cardholder's Address _____

E-Mail Address _____

Daytime Phone Number (____) ____ - _____ Evening Phone Number (____) ____ - _____

Indicate the amount of payment:

____ Please charge payment in full at the beginning of each semester.

____ Please charge \$_____ to the account indicated on the 5th of each month.

____ Please charge \$_____ to the account indicated below as payment for tuition and fees and/or other debts monthly on a recurring basis on the _____ day of the month (or the next business day) until the balance of \$_____ is paid.

Indicate the type of account:

____ Check here if paying by a bank account. (Attach a voided check or deposit slip if paying by Checking or Savings)

Circle type of account: Checking Savings

Bank Routing Number _____ Account Number _____

OR

____ Check here if paying by credit card

Circle type of card: Visa Mastercard Discover American Express

Credit Card Number _____

Expiration Date _____

I authorize Southern Illinois University Carbondale (SIUC) to deduct/charge the above referenced amount on the date also indicated above. I also understand that I can stop an automatic payment because of a dispute over the amount by calling the Bursar's Office (618) 453-2166 at least five (5) working days before the payment is scheduled. If I decide to change banks/credit cards or discontinue this payment service, I will notify SIUC. If paying by check, I consider this automatic payment to be equivalent to a check drafted by me and agree to accept responsibility for paying any return check fees caused by insufficient funds in my account and authorize SIUC to add such fees to my bursar account.

Authorized by:

Account/Card Holder's Signature: _____

Office of the Bursar, Woody Hall, Mail Code 4704, Carbondale, Illinois 62901, 618/453-2221 Fax: 618/453-4677

Please return the completed form to Andra Collier at the above address.